

**REORGANIZATION MEETING**  
**OF THE**  
**BOARD OF ADJUSTMENT**

**January 12, 2011**

The Reorganization meeting of the Board of Adjustment was held in Town Hall, 37 North Sussex Street, Dover, New Jersey, in the Council Chambers.

**CALL TO ORDER**

Clerk/Secretary Regina Nee called the meeting to order at 7:16 P.M.

**ROLL CALL:** Present: Commissioner Bowles, Scarneo, Franco, Donaghy, Frister, Toohey, Hann, Young  
Absent: Commissioner Cook

**ALSO PRESENT:** Town Engineer/Planner Michael Hantson

**PLEDGE OF ALLEGIANCE TO THE FLAG** was recited.

**ADEQUATE NOTICE** was read by Clerk/Secretary Nee.

**ELECTION OF CHAIRMAN**

Clerk/Secretary Nee asked for a nomination for Chairman.

Commissioner Bowles nominated Commissioner Cook as Chairman of the Board of Adjustment. There were no other nominations.

A motion to close the nominations was made by Commissioner Donaghy and seconded by Commissioner Hann.

Secretary Nee cast the unanimous vote for Commissioner Cook as Chairman.

**ELECTION OF VICE-CHAIRMAN**

Commissioner Donaghy nominated Commissioner Franco for Vice-Chairman of the Board of Adjustment. A motion to close the nominations was made by Commissioner Bowles and seconded by Commissioner Scarneo.

Secretary Nee cast the unanimous vote for Commissioner Franco as Vice-Chairman.

Secretary Nee turned the meeting over to Vice-Chairman Franco...

**APPOINTMENT OF ATTORNEY**

A motion to approve the resolution to appoint Kurt Senesky as Attorney to the Board of Adjustment was made by Commissioner Scarneo, seconded by Commissioner Frister and followed with a Roll Call vote.

**Roll Call:** Ayes: Commissioner Bowles, Scarneo, Donaghy, Frister, Toohey, Hann,  
Young, Vice-Chairman Franco  
Nays: None

### **APPOINTMENT OF PLANNER/ENGINEER**

A motion to approve the resolution to appoint Michael Hantson as Planner/Engineer to the Board of Adjustment was made by Commissioner Scarneo seconded by Commissioner Bowles and followed with a Roll Call vote.

**Roll Call:** Ayes: Commissioner Bowles, Scarneo, Donaghy, Frister, Toohey, Hann,  
Young, Vice-Chairman Franco  
Nays: None

### **APPOINTMENT OF CLERK/SECRETARY**

A motion to approve the resolution to appoint Regina Nee as Clerk to the Board of Adjustment was made by Commissioner Scarneo, seconded by Commissioner Bowles and followed with a Roll Call vote.

**Roll Call:** Ayes: Commissioner Bowles, Scarneo, Donaghy, Frister, Toohey, Hann,  
Young, Vice-Chairman Franco  
Nays: None

### **OFFICIAL NEWSPAPER**

Any newspaper can be chosen, but the most important consideration should be that by law, it must be local and the amount of publication (daily). Timing issues are also a definite consideration. The newspaper should be readily available in the town.

Commissioner Toohey made a motion to designate *The Daily Record* as the official newspaper, *The Citizen of Morris County, and the Star Ledger as alternate newspaper* for the Board of Adjustment, seconded by Commissioner Donaghy and followed with a Roll Call vote.

**Roll Call:** Ayes: Commissioner Bowles, Scarneo, Donaghy, Frister, Toohey, Hann,  
Young, Vice-Chairman Franco  
Nays: None

### **SELECTION OF MEETING TIMES & DATES THROUGH JANUARY 2009**

Commissioner Bowles made a motion to hold the Board of Adjustment meetings on the second Wednesday of every month commencing at 7:00PM, seconded by Commissioner Scarneo and followed with a Roll Call.

**Roll Call:** Ayes: Commissioner Bowles, Scarneo, Donaghy, Frister, Toohey, Hann, Young, and Vice Chairman Franco

Nays: None

January 12

March 9

April 13

May 11

June 8

July 13

August 10

September 14

October 12

November 9

December 14

January 11, 2012

No new cases will start after 10:00 PM.

No new testimony will be given after 11:00 PM.

**Roll Call:** Ayes: Commissioner Bowles, Scarneo, Donaghy, Frister, Toohey, Hann, Young, Vice-Chairman Franco

Nays: None

### **JOIN NEW JERSEY FEDERATION OF PLANNING OFFICIALS AND SUBSCRIPTION TO ZONING BULLETIN**

Vice-Chairman Franco advised that this Board joins, with the Planning Board, for a membership in the New Jersey Federation of Planning Officials. The Clerk/Secretary stated that this year's fee is \$360.00 and that each Board pays half; \$180.00. The subscription to the Zoning Bulletin is \$168.00 for 2011.

A motion to join the NJ Federation of Planning Officials, and the Zoning Bulletin was made by Commissioner Toohey, seconded by Commissioner Scarneo and followed with a Roll Call vote.

**Roll Call:** Ayes: Commissioner Bowles, Scarneo, Donaghy, Frister, Toohey, Hann, Young, Vice-Chairman Franco

Nays: None

### **SET FEES FOR MAILING OF AGENDAS AND COPIES OF DOCUMENTS**

Commissioner Toohey made a motion to set fees for mailings of agendas and copies of documents. These fees are set by Town Ordinance, seconded by Commissioner Scarneo and followed with a Roll Call.

**Roll Call:** Ayes: Commissioner Bowles, Scarneo, Donaghy, Frister, Toohey, Hann, Young, Vice-Chairman Franco

Nays: None

**NEW BUSINESS:** None

**OLD BUSINESS:** None

**ADJOURNMENT**

Commissioner Scarneo made a motion to adjourn the Reorganization Meeting at 7:28PM with all present in agreement.

Respectfully Submitted,

A handwritten signature in black ink that reads "Regina Nee". The signature is written in a cursive style with a large initial 'R' and a long, sweeping tail on the 'e'.

Regina Nee  
Clerk/Secretary